

On-Site Digital Scanning and Subpoena Preparation



Records Request

We serve and follow-up on your discovery requests.

- Processing fee (location verification and location follow-up) \$30
- Subpoena preparation \$30 (includes one opposing counsel)
- Additional opposing counsel \$3 each
- Authorizations \$20
- Local service fees \$60 (Area A)/\$75 (Area B)

Records Follow-Up

We retrieve the records from the location on your behalf.

- On-location copying trip charge \$40
- Copies \$0.20/page for scanning plus \$0.10/page for paper copies (\$10 minimum)
- Records on USB \$15
- Additional fees may be incurred
 - witness fee advances, check charges, shipping, etc.

